

TOWN OF RUSSELL APPROVED MINUTES

Tuesday, January 2, 2019

Call to order at 7:01 P.M. by Chairman Winkel

Pledge of Allegiance followed

Agenda Posted: confirmed

Attendance: Board members present: Winkel, Schmahl, Ausloos, Cobble, and Schnell.

Approval of Minutes: Motion to approve the Town of Russell, December 4, 2018, meeting minutes was made by Supervisor Schmahl and 2nd by Supervisor Ausloos. Motion carried.

Treasurers Report: Treasurer Cobble presented the treasurer's report for December 2018. Motion to approve was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly Correspondence and/or E-mail:

- November election for Town of Russell had no discrepancies with the county or the state
- Received 911 paperwork, Town of Russell is covered by 911 emergencies for 2019.
- Jeremy is working on the unclaimed funds report for Sheboygan County. Town of Russell has 1.

Building Permits for the month: nothing to report

Recycling Center: nothing to report

Constable Report: nothing to report

Town Roads: nothing to report

Other Town Business

- Furnace for the Town Hall is currently not working. Meetings are set up with local companies as to the options available.

Next Town Meeting will be Tuesday, February 5, 2018.

Motion to adjourn was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried, Meeting adjourned at 8:10 P.M.

Respectively Submitted:

C. Schnell, Town Clerk

TOWN OF RUSSELL APPROVED MEETING MINUTES

Tuesday, February 5, 2019

Call to order at 7:00 P.M. by Chairman Winkel

Pledge of Allegiance followed

Agenda Posted: confirmed

Attendance: Board members present: Winkel, Schmahl, Ausloos, Cobble, Schnell. Citizens present were Jerry Pitzen, Brian Giese, Kit Heinen, Michael and Robert Winkel.

Approval of Minutes: Motion to approve the Town of Russell, January 2, 2019, meeting minutes was made by Supervisor Schmahl and 2nd by Supervisor Ausloos. Motion carried.

Treasurers Report: Treasurer Cobble presented the treasurer's report for January 2019. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Town Members/Special Topics

- Report on what the Sheboygan Planning Department will allow on existing hunting cabins in the Marsh.
 - Repair of building up to 50% of the assessed value of the building.
 - Independent surveyors cannot survey unexplored land near/in the Sheboygan Marsh.
 - Sheboygan County Planning dept is looking for grade heights before any permits will be issued.
 - Sheboygan County Planning will not issue any permits for buildings in the flood plain. Land owners would need to work with the Corps of Engineers and no guarantees would be allowed.
- Friends of the Marsh and brick for past clerk, Larry Kempf.
 - Donations required for the honor brick need to be between \$100 and \$1000.
 - Chairman Winkel suggested \$500 donation.
 - Motion was made by Supervisor Ausloos to donate \$250 for the brick, 2nd by Supervisor Schmahl. Motion carried.

Monthly Correspondence and/or E-mail:

- Sheboygan County Transportation Department-3rd annual operations planning meeting will be Thursday, February 21, 2019 starting at 4pm-doors open at 3:45pm. Chairman Winkel will attend.
- Town and both Fire Departments have self-certified, so the information is in for the 2% fire dues.
- St Anna Fire Department: email sent 1/23/2019:
 - Chief Josh Mertens retired
 - New contacts:
 - Chief-Travis Halfmann-Interim 920-374-0760
 - 1st Assistant-Todd Witt-Interim-715-897-4696
 - 2nd Assistant-Matt Winkel-920-377-1882
 - 1st Lt. Jeff Muehlbauer
 - 2nd Lt. Steve Prange
 - Board President Bill Brede
- Wisconsin Town Advocacy Council for the Town of Russell-\$91 annual dues. Board expressed no interest in joining the Wisconsin Advocacy Council at this time.
- Elkhart Lake Triathlon is June 8. Roads used: Holstein, Clark, Grogan, Highview, MM, J. Supervisor Schmahl made a motion to approve road usage if they mark and police during the race, 2nd by Supervisor Ausloos. Motion carried

Building Permits for the month: none this month

Operator's Licenses: 2 operator licenses from Jovan's. Supervisor made a motion to approve the 2 applications, 2nd by Supervisor Ausloos. Motion Carried.

Recycling Center: noting to report

Constable Report: nothing to report

Town Roads:

- Holstein Road-Chairman Winkel put up cones and County put sand in the pot holes.
- Citizen complaint about the water running over Grogan Road. This was responded and looked at by Chairman Winkel. This will be looked at in spring as well.
- Discussion was had on the culverts being frozen running over the road. Also discussion on culverts that have been filled with ground and affecting shoulders of town roads.

Other Town Business

- Town audit was reviewed and signed
- Treasurer Cobble is working with the county on the Tax delinquent list. As well as the unpaid personal property bills.

Next Town Meeting will be Tuesday, March 5, 2019.

Motion to adjourn was made by Supervisor Schmahl, 2d by Supervisor Ausloos.

Meeting adjourned at 9:00 P.M. Motion carried.

Respectively Submitted:

C. Schnell, Town Clerk

TOWN OF RUSSELL APPROVED MEETING MINUTES

Tuesday, March 5, 2019

Call to order at 7:00 P.M. by Chairman Winkel

Pledge of Allegiance followed

Agenda Posted: confirmed

Attendance: Board members present: Winkel, Schmahl, Ausloos, Cobble, Schnell.

Approval of Minutes: Motion to approve the Town of Russell, February 5, 2019, meeting minutes was made by Supervisor Ausloos and 2nd by Supervisor Schmahl. Motion carried.

Treasurers Report: Treasurer Cobble presented the treasurer's report for February 52019. Motion to approve made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Town Members/Special Topics

- Michelle Geyer came to show the progress on the new Town Hall Signage
 - Material for 2 signs will be donated by Michelle and her employer
 - Supervisory Schmahl moved to approve the proposal and cost to repair the current metal sign so that Michelle could place the donated material on it. Supervisor Ausloos 2nd, motion carried.
- Friends of the Marsh and brick for past clerk, Larry Kempf.
 - Donations required for the honor brick need to be between \$100 and \$1000.
 - Chairman Winkel suggested \$500 donation.
 - Motion was made by Supervisor Ausloos to donate \$250 for the brick, 2nd by Supervisor Schmahl. Motion carried.

Monthly Correspondence and/or E-mail:

- Open Book date scheduled as Thursday, May 2, 2019. Time is 4-6 PM
- Board of Review date scheduled for Tuesday, June 4, 2019. Time is 6-8 PM. Town meeting will need to be moved.
- We Energies requested correspondence on road weight restrictions. Schnell will respond with Holstein Road through the Spring thaw.

Building Permits for the month: Kory Feldman/Steffes Builders for home addition. Motion to approve made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Operator's Licenses: 2 operator licenses from Jovan's. Supervisor Ausloos made a motion to approve the 2 applications, 2nd by Supervisor Schmahl. Motion Carried.

Recycling Center: It was reported that a post is missing. Chairman Winkel will speak to the county.

Constable Report: A renter left cats in an apartment for an extended period. Leah Helms from the Sheboygan County Human Society and Sheboygan County Sherriff were contacted and assisted in the solution

Town Roads: County was contacted and asked not to waste time on widening the dead-end roads. Keep them open, but no need to widen.

Other Town Business

- Treasurer Cobble is working to send out a newsletter to all town residents in March.

Next Town Meeting will be Wednesday, April 3, 2019. Due to Spring election on Tuesday, April 2, 2019.

Motion to adjourn was made by Supervisor Schmahl, 2nd by Supervisor Ausloos.

Meeting adjourned at 8:01 P.M. Motion carried.

Respectively Submitted:

C. Schnell, Town Clerk

Town of Russell Annual Meeting Minutes

April 16, 2019 @ 7PM

Attending: Jon Ausloos Jaremy Cobbel, Rosemarie Dickman, Herb Dickman, Cletus Dickrell, Michelle Geyer, Larry Kempf, John Kiehnau, Linda Kiehnau, Dick Kraus, Stan Meinert, Mark Novotivic, Dan Schmahl, Colleen Schnell, Janet Seiler, Aaron Turba, Don Turba, Ken Turba, Sue Watry, Tony Weigert, Terry Winkel, and Pat Zorn.

Meeting was called to order by Chairman T. Winkel at 7p.m.

Pledge of Allegiance followed.

Agenda Posted was confirmed.

Minutes of the last year's annual meeting: of 4/17/18. Motion to approve by P. Zorn, 2nd by J. Kiehnau. Motion carried.

Financial Report for 2018: Motion to approve by P. Zorn, 2nd by S. Meinert. Motion carried.

State Convention: P. Zorn made a motion for the board to attend the State Convention, 2nd by L. Kempf. Motion carried.

Town Newspaper: D. Turba made a motion to maintain Tri County News as the town newspaper, 2nd by M. Novotivic. Motion carried.

Town Bank: S. Meinert made a motion to maintain Bank 1st National as the town bank, 2nd by K. Turba. Motion carried.

Recycling Center: Comments on having a dumpster at the collection site for the farm plastic. Determined that it was more of a farm business expense and should be left on the farm. Request for an updated list of acceptable recycles to be available at collection site.

Special topic of the Town Hall: Discussion to continue repair current or investigate new hall.

- Problems with current town hall include; not AODA, mold issues, leaking roof, close to the road, no parking, may be uninsurable if we switch insurance carriers.
- What is the estimate to repair the current hall?
- Maintain current for \$1,000 a month is very attainable.
- How much is the board looking to spend and what is the plan to attain that funding?
- Do you have any locations determined for the new hall, and how much land is needed?
- New facility could be rented out to town residents for events. A new hall should be something the town is proud of. We could expand and include a sport or play area.
- Next steps:
 - Committee determined to investigate new building to include sites, costs, floor plan, funding and donations.
 - Town members that volunteered for Committee include Michelle Geyer, Dick Kraus, Gary or Janet Seiler, Terry Winkel, and Pat Zorn.
 - Any additional town resident that would like to be part of the committee should contact Terry Winkel.
 - Suggestions or concerns can be given to any committee member.

- Recommendation to put items on the ballot for the entire town to vote in future election.

Town Roads:

- 2018 repairs included Rusmar Rd, Holstein Rd, Sheboygan Rd, and Grogen Rd.
- Trees were cut on Grogen and Cty J. corner. Comments: You still cannot see the traffic coming from the south is you are traveling east on Grogen. This will be investigated further.
- Crack filling on Sexton Rd from 2 yrs. ago was looked at by the vendor in fall 2018 and the vendor will return in Spring to do repairs at the vendor cost.
- The board will look at maintaining past repaired roads to ensure they continue to be passable
- Concerns for the future:
 - Irish Court needs to be examined.
 - Highview and Clark has sizable holes.
 - Culverts will be needed on Clark/Ford and Sheboygan/Cty J in 2019.
 - Signs on Sexton and all town roads.
 - What about looking at cleaning out ditches due to water runoff.
 - Can the county repair Cty J.

Other Town Business:

- Michelle Geyer will be making new signs for the current hall, which will be movable in the future
- Garbage at the end of Hunter's court remains a problem
- Colleen Schnell has resigned as town clerk. Anyone interested contact Terry Winkel.

Upcoming activities:

Open Book is Thursday, May 2, 2019 from 4-6

Board of Review is Tuesday, June 4, 2019 from 6-8

Elkhart Lake Triathlon will be running through the town of Russell on June 8, 2019.

2020 Annual meeting will be April 21, 2020.

Motion to adjourn by P. Zorn, 2nd by L. Kempf. Motion carried. Meeting adjourned at 8:09 PM

Respectfully Submitted

Colleen Schnell, Clerk

TOWN OF RUSSELL BOARD APPROVED MINUTES

Wednesday, April 3, 2019

Call to order at 7:00 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Schmahl, Ausloos, Cobble, Schnell.

Approval of Meeting: Motion to approve the Town of Russell, March 5, 2019, meeting minutes was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasure's report for March 2019. Motion to approve made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Town members/ Special Topics: Nothing this month

Monthly Correspondence and/or E-mail

- Open Book date: 5/2/2019, 4-6 pm.
- Board of Review date: 6/4/2019, 6-8 pm-June Town meeting will be finalized at the May mtg.
- WI DNR- Master list for the 2019 Forest Crop Law and Managed Forest Law Land is now online.
 - <http://dnr.wi.gov/topic/ForestLandowners/reports.html>.

Building Permits: Bob/Judy Kraus-Roof on patio. Motion to approved made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Liquor/Operator Licenses: 3 for Jovan's. Motion to approve made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Recycling Center: Nothing to report

Constable Report: Complaint by a resident about Mark Novitivic's dog at large, going to the neighbor's property and urinating on children's toys. Chairman Winkel will speak to Mark.

Town Roads:

- County trimmed the trees on the corner of Grogen and Cty J.
- Holstein Road had shoulder wash out and cty put in reclaimed blacktop.
- Town residents have been encouraged to attend the annual mtg to express road complaints and future road projects.

Other Town Business:

- Treasurer Cobble will send out letters for the delinquent dog license individuals.
- Motion made by Supervisor Schmahl to spend up to \$150 on the food/refreshments for the annual meeting, 2nd by Supervisor Ausloos. Motion carried.

Adjourn: Motion to adjourn was made by Supervisor Ausloos, 2nd by Supervisor Schmahl.

Meeting adjourned at 8:45 P.M.

Respectively submitted: Colleen Schnell, Town of Russell Clerk.

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Colleen Schnell

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|---|------------------------------------|
| • Thursday, May 2, 2019, 4-6 pm-Open Book | • Tuesday, August 6, 2019 @ 7PM |
| • Tuesday, May 7, 2019 @ 7PM | • Tuesday, September 3, 2019 @ 7PM |
| • Monday, June 3, 2019@ 7 PM | • Tuesday, October 1, 2019 @ 7PM |
| • Tuesday, June 4, 2019, 6-8 pm-Board of Review | • Tuesday, November 5, 2019 @ 7PM |
| • Tuesday, July 2, 2019 @ 7PM | • Tuesday, December 3, 2019 @7PM |

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, May 7, 2019

Call to order at 7:00 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Schmahl, Ausloos, Cobble, Schnell. Other attending included: Laura Wagner, Sue Michaels, Tony Weigert, Harold Lefebber, Dan Lefebber, and Jerry Pitzen.

Approval of Meeting: Motion to approve the Town of Russell, April 3, 2019, meeting minutes was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasure's report for April 2019. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Town members/ Special Topics:

- Lefebber cabin was back to discuss their options for getting a building permit.
- They said a surveyor declared the land as unexplored or undeclared.
- Chairman Winkel shared a letter from the County Planning which gave 3 options, but questions remained for both the Lefebber's and the Town Board.
- The group wrote their plan for their cabin and Chairman Winkel will follow up with the county to determine the possibility of issuing a building permit.

Monthly Bills were reviewed. Motion to pay monthly bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Monthly Correspondence and/or E-mail

- Board of Review date: 6/4/2019, 6-8 pm
- Elkhart Lake School District New School board members are Sarah Tegen and Sarah Rudnick.
- Maywood Bike Ride will use the town roads on Sept 21, 2019. Clerk will email and ask that signs are put up for the safety of the riders and the residents, especially on hills and blind curves.

Building Permits: William Mueller-Garage, Patio, and Deck. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Liquor/Operator Licenses: 1 for Jovan's. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Recycling Center: Nothing to report

Constable Report: Letters were sent to residents with delinquent dog licenses.

Town Roads:

- Motion made by Supervisor Schmahl to approve Halbach Excavating for \$5875, 2nd by Supervisor Ausloos. Motion carried. Roads items to be repaired include:
 - Sheboygan Road East-culvert sleeve
 - Grogen Road-clean out the ditch to allow water flow
 - Grogen Road-culvert sleeve
 - Ford Road-replace culvert
- Weight limit signs have been taken down
- Supervisor Ausloos cleaned up the tree on Holstein Road
- Missing road signs was discussed and will be ordered and put up.

Other Town Business:

- Town Hall
 - A town resident asked if we could combine with the St Anna Fire Dept. or the St Anna Sportsman's club as a town location. Great idea, but the land is not in the town.

- Town board members will look at different locations and the possibility of sharing sites with other organizations as they move forward.
- Fire on River Lane on Easter. 7 departments and 65 individuals responded.
 - Area fire departments are concerned.
 - Discussion occurred on establishing a town ordinance on burning. This will be researched and brought back to the June meeting.

Adjourn to Executive session: Supervisor Schmahl made a motion to adjourn to executive session at 8:55 PM, 2nd by Supervisor Ausloos. Motion carried

Return to Public Meeting: Board returned to public meeting at 9:31 AM.

The June meeting was set for Monday, June 3, 2019@7 PM.

Adjourn: Motion to adjourn was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried. Meeting adjourned at 9:38 P.M.

Respectively submitted:

Colleen Schnell

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Colleen Schnell

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| ● Monday, June 3, 2019 @7PM | ● Tuesday, September 3, 2019 @ 7PM |
| ● Tuesday, June 4, 2019, 6-8 pm-Board of Review | ● Tuesday, October 1, 2019 @ 7PM |
| ● Tuesday, July 2, 2019 @ 7PM | ● Tuesday, November 5, 2019 @ 7PM |
| ● Tuesday, August 6, 2019 @ 7PM | ● Tuesday, December 3, 2019 @7PM |

TOWN OF RUSSELL BOARD APPROVED MINUTES

Monday, June 3, 2019

Call to order at 7:00 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Schmahl, Ausloos, Cobble, Schnell, and Sue Michaels.

Welcome New Clerk: The board welcomed new clerk Sue Michels, that will be taking over for Colleen Schnell.

- Sue Michels
 - 12304 Lax Chapel Rd
 - Kiel, WI 53042
 - 920-286-3008
 - townclerkmichels@gmail.com

Approval of Meeting: Motion to approve the Town of Russell, May 7, 2019, meeting minutes was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasure's report for May 2019. Motion to approve made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Town members/ Special Topics:

- Lefeber cabin discussion and issuing building permit. It was decided that Chairman Winkel will get something in writing from the county prior to the town issuing the building permit.

Monthly Bills: Motion to pay bills made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Correspondence and/or E-mail

- Signed agreement with Sheboygan Cty for Road Maintenance from January 2020-December 2022.

Building Permits: none this month

Liquor/Operator Licenses: for July 1, 2019-June 30, 2020

- 3 Guys & a Grill-retail, 6 operator renewals.
- Liquid Assets LLC, Jovan's-retail, tobacco, 11 operator renewals.
- Publication has been posted with no questions or concerns.
- Motion to approve made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Recycling Center: Nothing to report

Constable Report: Sheboygan Cty. Deputy Gross contacted Cobble to determine if a dog that was reported as a bite had its vaccinations-confirmed by Cobble. The last late dog license sent in the check but did not send in the proof of vaccination-they have been contacted by phone.

Town Roads:

- Roads will be graded in June to determine the yearly road work by the town.
- Missing road sign-Dickman Ct was made the county and should be up soon. Cty is changing the size so new brackets will be needed. Road signs will be upgraded to new size as signs are needed.
- Grass cutting. Winkel approved the cty to cut. G Horn will be contacted to determine if he wants to cut on the west side of the marsh. Cty will be notified of the result.
- Halbach needed to replace the culvert on Grogen Rd. It could not be sleeved.

Other Town Business:

- Burning Ordinance:
 - Supervisor Schmahl reported that those towns that did have a burning ordinance had the residents contact the DNR for a yearly permit. Most of these towns are in the far north of the state.
 - Town's Association suggested that the Fire Departments call the Sherriff and issue citations as there is a state statute against un-attended un-controlled burns.
 - Supervisor Schmahl made a motion to put a statement on the Website as well as published in the town's newsletter about responsible burning by town residents. 2nd by Supervisor Ausloos. Motion carried.
- Marsh meeting attended by Cobble
 - The dam bi pass was approved in Feb and the cty is looking to open bids to be installed in late summer.
 - The marsh will again be drawn down this year.
 - They are exploring the possibility of a new dam to be able to handle more water control.
 - The marsh is removing their ash trees and planting more diverse trees

Adjourn: Motion to adjourn was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried. Meeting adjourned at 8:37 P.M.

Respectively submitted:

Colleen Schnell

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Colleen Schnell

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| • Tuesday, July 2, 2019 @ 7PM | • Tuesday, October 1, 2019 @ 7PM |
| • Tuesday, August 6, 2019 @ 7PM | • Tuesday, November 5, 2019 @ 7PM |
| • Tuesday, September 3, 2019 @ 7PM | • Tuesday, December 3, 2019 @ 7PM |

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, July 2, 2019

Call to order at 7:00 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Schmahl, Cobble, and Michels.

Board members absent: Ausloos

Approval of Meeting: Motion to approve the Town of Russell, June 3, 2019, meeting minutes was made by Supervisor Schmahl, 2nd by Chairman Winkel. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report for June 2019. Motion to approve made by Chairman Winkel, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills: Motion to pay bills made by Supervisor Schmahl, 2nd by Chairman Winkel. Motion carried.

Monthly Correspondence and/or E-mail

- Invasive Species Treatment-Sheboygan County has contracted Stantec to treat areas of the county for four types of invasive species. Work began in June and will continue into the fall months.
- Letters from Planning and Conservation Department regarding town residents
 - Lefeber Building permit stipulations
 - Notice to resident to regarding Pit Privy
- Wisconsin Towns Association July 19th Meeting Agenda
- Wisconsin Department of Revenue 2019 Full Value Notice for manufacturing real estate and personal property assessments
- Grota Appraisal Summary of Board of Review
- Managed Forest Letters from Wisconsin Department of Natural Resources -includes explanation and breakdown for the payment received in June

Building Permits: none this month

Liquor/Operator Licenses: none this month

Recycling Center: Nothing to report

Constable Report: Nothing to report

Town Roads:

- Grading of roads was completed in June to determine the yearly road work by the town. Chairman Winkel reported that there may need to be a lot of culvert work done this year. The board will get estimates from several parties regarding seal coating and chip sealing and will report in August.
- Grass cutting. The County is scheduled to do 1 cut in July and 1 in August. Discussion on re-evaluating before the second cut to see how the growth is. G. Horn has agreed to cut on the west side of the marsh.

Other Town Business:

- Town Hall Update:
 - Chairman Winkel reported that he is on the agenda for the July 11th meeting of “Friends of the Marsh”. He will be discussing the possible partnership between the group and the Town of Russell regarding partnering for a new facility.
- Town Website: Webmaster Laura Wagner proposed we update the town website to make it more user friendly for viewing on cell phones. She has discounted the price. Motion to approve was made by Supervisor Schmahl, 2nd by Chairman Winkel. Motion carried.
- 2020 Property Revaluation
 - Clerk Michels reported that Les Ahrens from Grota Appraisals advised we would be able to get on their schedule for late September/early October for the revaluation. This would be an external review only.

Adjourn: Motion to adjourn was made by Supervisor Schmahl, 2nd by Chairman Winkel. Motion carried. Meeting adjourned at 8:39 P.M.

Respectively submitted:

Sue Michels

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Sue Michels

- Tuesday, August 6, 2019 @ 7PM
- Tuesday, September 3, 2019 @ 7PM
- Tuesday, October 1, 2019 @ 7PM
- Tuesday, November 5, 2019 @ 7PM
- Tuesday, December 3, 2019 @ 7PM

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, August 6, 2019

Call to order at 7:00 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Ausloos, Schmahl, Cobble, and Michels.

Others Present: Marie Koeser, Dennis Schnell, Michelle Geyer, Lil Pipping, Pat Zorn, Lucy Mueller

Approval of Meeting: Motion to approve the Town of Russell, July 2, 2019, meeting minutes was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report for July 2019. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills: Motion to pay bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Town Members/Special Topics: Lucy Mueller spoke to the Board regarding question on a new construction. She was advised on the Zoning and was told to get plans together which the Board will forward to the Zoning Administrator

Monthly Correspondence and/or E-mail

- Birschbach Inspection Services sent a letter advising they would be discontinuing as the Building Inspector for the Town of Russell effective September 1st. Birschbach recommends JK Inspections as his replacement. A letter of introduction was provided from Jon Schulz of JK Inspections providing his background and qualifications. After discussion among the Board, Michels was advised to contact JK Inspections and request Jon Schulz attend the September meeting to meet with the Board.
- County Sanitary Ordinance – The letter was reviewed and will be posted on the Town's website.

Building Permits: James Zielke for a metal roof – Motion to approve made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion to grant building permit carried.

Liquor/Operator Licenses: 3 permits (2 renewals, 1 new) for Jovan's – motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried to approve operator licenses.

Recycling Center: Marie Koeser addressed the Board regarding concerns about having no place to go with tree branches and brush after storms. Dennis Schnell advised that there is a spot at the center where the brush could go. It was suggested that the Fire Department would be willing to come and do a controlled burn 2-3 times a year. No grass clippings, leaves, or boards would be accepted and items can only be dropped off during hours the recycling center is open. Supervisor Schmahl suggested a trial period of 1 year after which time the Board would follow up with Dennis Schnell to see if this is working out. Dennis also reported that a town resident has inquired whether concrete is accepted. No concrete will be accepted at the recycling center. Dennis and Michelle Geyer will work on signage for the dump. A motion

was made to allow residents to drop off brush no greater than 6 inches in diameter in quantities no greater than a pickup truck per week at the recycling center during open hours. Exceptions can be made for extenuating circumstances. Motion made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Constable Report: Supervisor Ausloos reported that a town resident may be breeding dogs. He will look into the matter.

Town Roads:

- The board has estimates from Scott Construction and Struck & Irwin regarding seal coating and chip sealing. Discussion occurred on whether Fahrner would warranty some of their work. Chairman Winkel will contact them to find out. The board will contact Struck & Irwin to request a split payment with half paid in 2019 and the balance due in 2020. Supervisor Ausloos made a motion to accept the bid from Struck & Irwin pending agreement of the split payment and talks with Fahrner regarding warranty work. 2nd by Supervisor Schmahl. Motion carried.
- Roads on the east side of J were sprayed for Wild Parsnip.
- The grass cutting has been finished. It was completed in July so it would be taken care of before the weeds went to seed.

Other Town Business:

- Town Hall Update:
 - Lil Pippin from “The Friends of the Marsh” provided information on the construction of the multi-purpose educational facility that is planned for the Marsh. She provided brochures outlining the potential layout. She also explained that upon completion, the building would be gifted to the County. Chairman Winkel has been discussing the possible partnership between the group and the Town of Russell regarding partnering for a new facility. The county is also in favor of this idea and will be providing proposals regarding lease options for the town.
- 2020 Property Revaluation
 - Grotta Appraisals has the town scheduled for revaluation in September/October. This would be an external review only with letters from Grotta going out to residents in September.

Adjourn: Motion to adjourn was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried. Meeting adjourned at 9:37 P.M.

Respectively submitted:

Sue Michels

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Sue Michels townclerkmichels@gmail.com

- Tuesday, October 1, 2019 @ 7PM
- Tuesday, December 3, 2019 @ 7PM
- Tuesday, November 5, 2019 @ 7PM

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, September 3, 2019

Call to order at 6:55 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Ausloos, Schmahl, Cobble, and Michels.

Others Present: None

Approval of Meeting: Motion to approve the Town of Russell, August 6, 2019, meeting minutes was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report for August 2019. Cobble also presented a revised report for July stating that addition income was received from the State of Wisconsin. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills: Motion to pay bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Town Members/Special Topics: None

Monthly Correspondence and/or E-mail

- E-mail from Cheryl Savon on behalf of Wisconsin Elections Commission regarding security on township computers
- County Ordinance amendment – Amending County Supervisor's per diem compensation and County Chairperson's compensation
- St. Anna Fire Department Fire Protection contract for 2020 and 2021 – The contract is for two years and provides for a 5% increase each year over the current amount. A motion was made by Supervisor Schmahl to accept the contract as written. 2nd by Supervisor Ausloos. Motion carried.
- Sheboygan County Planning Dept – Zoning permit for new sign at Sheboygan Cty Marsh Park
- Wisconsin Dept. of Revenue – Equalized Values

Building Permits: None.

Update on Corey Kempf project: Dan spoke to Corey and was told the concrete would be going in within the next couple of weeks. We are verifying that the project is progressing as we were told it would go.

Liquor/Operator Licenses: 1 permits (new) for Jovan's – motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried to approve operator licenses.

Recycling Center: Supervisor Ausloos reported that he had spoken to Dennis Schnell who has said things are going well with the new policy for accepting brush. He has an area set aside and the Fire Department will come 2-3 times a year to burn the pile.

Constable Report: Nothing to Report

Town Roads:

- Chairman Winkel received an email from Joe at Struck & Irwin saying that the slurry seal will be completed the week of September 9th – weather permitting. He will notify Chairman Winkel 1 day before they begin. The patchwork on Holstein Road north of Grogan Road was done at no charge. Struck & Irwin has agreed to a split payment with half paid in 2019 and the balance due in 2020
- Chairman Winkel contacted Fahrner regarding warranting some of their work and after discussion the decision was that they would not.
- Discussion on the condition of Holstein Road occurred. A sign will be put up in winter warning of the dip in the road.

Other Town Business:

- Town Hall Update:
 - Chairman Winkel met with Aaron from Sheboygan County regarding the possibility of leasing space in the Education Building at the Marsh when it is completed. The County currently has an attorney drawing up options on the proposal. When the process is complete, Lil Pipping and the County Supervisors will attend a meeting and explain the options available. The lease would be negotiated by the Town Russell Board. The Board will continue to look at the cost of building as well and will present the options at a Special Meeting once all the information is available.
- Fire Inspection
 - The Fire Inspector came in August and our extinguishers are due for inspection. They will need to be taken to J.F. Ahern in Fond du Lac. Discussion followed that it may be cheaper to purchase new extinguisher. Chairman Winkel will work on getting prices and report back to the Board.

Adjourn: Motion to adjourn was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried. Meeting adjourned at 8:39 P.M.

Respectively submitted:

Sue Michels

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Sue Michels townclerkmichels@gmail.com

- Tuesday, October 1, 2019 @ 7PM
- Tuesday, November 5, 2019 @ 7PM
- Tuesday, December 3, 2019 @ 7PM

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, October 1, 2019

Call to order at 7:00 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Ausloos, Schmahl, Cobble, and Michels.
Others Present: Lucy Mueller

Approval of Meeting: Motion to approve the Town of Russell, September 3, 2019, meeting minutes was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report for September 2019. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills: Chairman Winkel presented the bill from Struck and Irwin. Motion to pay bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Town Members/Special Topics:

- ☐ Lucy Mueller was in attendance regarding a building permit for a new home construction. She has received a driveway permit and is in the process of getting a sanitary permit. The board gave a verbal go ahead on the driveway. A motion to approve the building permit pending the issuance of the sanitary permit, completion of required paperwork, and payment of the building permit fee was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.
- ☐ A preliminary 2020 budget was presented and discussed. The budget will be presented for approval at the November 5th meeting.

Monthly Correspondence and/or E-mail

- ☐ Sheboygan County Planning Dept. - Letter to resident
- ☐ Wisconsin Dept. of Revenue – Revised 2019 Shared Revenue
- ☐ Wisconsin Dept. of Revenue – 2020 Shared Revenue Estimate
- ☐ Website Information – answer to resident's question
- ☐ Sheboygan County – 911 Joint Powers Agreement

Building Permits: None.

Liquor/Operator Licenses: None.

Recycling Center: Treasurer Cobble reported that Dennis Schnell had advised him that someone had pulled a post off the gate and thrown it across the road. Schnell will bring a post hole digger and repair the damage.

Constable Report: Nothing to Report

Town Roads:

- ☐ Chairman Winkel reported that Struck & Irwin had completed the road work.
- ☐ Chairman Winkel reported that he had attended a meeting for the Local Road Improvement Program. The program provides grants for projects planned within the next 5 years. Winkel will meet with someone from the county to receive assistance in filling out the paperwork.

Other Town Business:

- ☐ Town Hall Update: Nothing to report

Adjourn: Motion to adjourn was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried. Meeting adjourned at 8:56 P.M.

Respectively submitted:

Sue Michels

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Sue Michels townclerkmichels@gmail.com

☐ Tuesday, November 5, 2019 @ 7PM

☐ Tuesday, December 3, 2019 @7PM

TOWN OF RUSSELL BOARD APPROVED MINUTES

Tuesday, November 5, 2019

Call to order at 7:00 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Ausloos, Schmahl, Cobble, and Michels.

Others Present: Lucy Mueller, Jerrod Henschel

Approval of Meeting: Motion to approve the Town of Russell, October 2, 2019, meeting minutes was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report for October 2019. Motion to approve made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills: Clerk Michels presented the bills for November 2019. Motion to pay bills made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Town Members/Special Topics:

- ☐ The 2020 budget was presented and discussed. Motion to approve budget was made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Correspondence and/or E-mail

- ☐ School Tax Levies
- ☐ Notice of Spring Election
- ☐ Calumet County Farmland Preservation Plan
- ☐ Managed Forest Land-Transfer Order
- ☐ Brick at Marsh for Larry

Building Permits: Lucy Mueller was in attendance regarding a building permit for a new home construction. Motion to approve the building permit pending made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Liquor/Operator Licenses: 1 for Jovans' (New) Motion to approve by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Recycling Center: Nothing to report

Constable Report: Contable Ausloos reported he is receiving complaints about trucks running stop signs.

Town Roads:

Discussion regarding the condition of Town ditches and shoulders resulted in the decision to take a look at them in Spring as they are getting rutted up and have tire tracks which may create drainage issues.

Chairman Winkel spoke with Joe Halbach about brush and washout on Highview Road. Halbach will prepare and estimate and the DNR will look into getting a grant to pay for this.

The county advised they have a new policy that they will no longer blacktop over work done by others.

Other Town Business:

- ☐ Town Hall Update: Chairman Winkel will check on roof repair.
- ☐ Election Subgrant – Clerk Michels was authorized to apply for grant to purchase a computer and IT Services

Adjourn: Motion to adjourn was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried. Meeting adjourned at 9:20 P.M.

Respectively submitted:

Sue Michels

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Meeting dates and time will be finalized the month prior

If you wish to be on the agenda, please contact the Town Clerk: Sue Michels townclerkmichels@gmail.com

TOWN OF RUSSELL BOARD APPROVED MINUTES
Tuesday, December 3, 2019

Call to order at 6:57 P.M. by Chairman Winkel.

Pledge of Allegiance followed.

Agenda Posted: Confirmed.

Attendance: Board members present: Winkel, Ausloos, Schmahl, Cobble, and Michels.

Approval of Meeting: Motion to approve the Town of Russell, November 5, 2019, meeting minutes was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried.

Treasurer's Report: Treasurer Cobble presented the treasurer's report for November 2019. Motion to approve upon correction made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Monthly Bills: Clerk Michels presented the bills for December 2019. Motion to pay bills upon correction made by Supervisor Ausloos, 2nd by Supervisor Schmahl. Motion carried.

Town Members/Special Topics: None

Monthly Correspondence and/or E-mail

- ☐ Managed Forest Land Designation Order

Building Permits: None

Liquor/Operator Licenses: None

Recycling Center: Nothing to report

Constable Report: Nothing to report

Town Roads:

John Mauer put a load of gravel by the culvert to the east of his property.

The county has put up cones on the areas where the plow operators will need to lift their blades.

The county has billed in the washed out area on Highview Road.

Other Town Business:

- ☐ Town Hall Update:
 - Chairman Winkel will check on roof repair.
 - The county attorney and supervisors are working out the details of a lease proposal for a space at the new Marsh facility. They hope to have something to the town by mid-January.

- Election Subgrant – \$1200 grant received to purchase a computer and IT services and attend required training. Computer must be purchased no later than January 28, 2020.
- Chairman Winkel verbally resigned effective January 7, 2020. He will provide a formal letter to the board.

Adjourn: Motion to adjourn was made by Supervisor Schmahl, 2nd by Supervisor Ausloos. Motion carried. Meeting adjourned at 8:06 P.M.

Respectively submitted:

Sue Michels

Town of Russell, Clerk

Tentative Upcoming meeting schedule:

Tuesday, January 7th, 2020 at 7pm

If you wish to be on the agenda, please contact the Town Chairman: Terry Winkel (920) 334-0040

TOWN OF RUSSELL APPROVED MINUTES
Special Meeting
Wednesday, December 11, 2019

Call to Order at 7:47 p.m. by Chairman Winkel.

Pledge of Allegiance followed.

Attendance: Board members present: Winkel, Schmahl, Ausloos
Others present: Bill Kraus, Lynette Mierzejewski

The Town Clerk Appointment Agreement was presented to and signed by Lynette Mierzejewski.

Special Meeting: Notice of this meeting was posted on November 28, 2019 and December 5, 2019 in the TriCounty News.

Board to consider rezoning of, Elroy Krebsbach Estate, 5.464 acres from A-1 to A-2 from a 40-acre parcel. The remaining 34.698 acres to be sold to a different buyer to incorporate into surrounding farmland.

Zoning administrator researched request, found it compliant and beneficial to do, and recommended the Board approve this request. Per a certified survey map 34.698 acres will remain A-1.

Schmahl made motion to accept approved certified survey map and rezoning 5.464 acres to A-2. Ausloos seconded motion. Motion carried.

Other business:

Clerk to post position for interim town chairman to see if interest, otherwise the Board will appoint interim town chairman. Winkel agreed to stay active chairman until someone is appointed.

Schmahl inquired if form for roads was received by Winkel from former clerk Michels.

Adjourn: Motion to adjourn made by Ausloos, seconded by Schmahl. Motion carried. Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Lynette Mierzejewski
Town of Russell Clerk