TOWN OF RUSSELL
N9138 HOLSTEIN ROAD
ELKHART LAKE WI 53020

BOARD APPROVED MINUTES
Monday, July 6, 2026

Call to Order at 7:00 p.m. by Chairperson Willeford.
Pledge of Allegiance followed.
Agenda Posted: Yes.
Attendance:
Board members present: Chairperson Willeford, Supervisor Ausloos, Supervisor Schmahl.
Others present: Treasurer Cobble, Pete Geyer, Clerk Mierzejewski, and Scott Kolberg.

Approval of Meeting Minutes: Clerk read June minutes. Schmahl motioned to approve minutes, seconded by Ausloos; motion carried.

Treasurer's Report: Cobble handed out revised report for May and then presented June report. Checkbook balance is $145,196.32. Money Market balance is $180,816.52. Ausloos motioned to approve revised May report and June report, seconded by Schmahl; motion carried. Discussed transferring ARIP payment of $100,003.50 to the money market account; treasurer will make transfer.

Monthly Bills: Clerk presented July bills totaling $33,950.52. Ausloos moved to approve bills, seconded by Schmahl; motion carried.

Public Comments: None.

Town Members/Special Topics:
Town Hall:

- Unique Well number labels received from DNR.
- Estimate received from G&B Sign Company for memorial plaque for bell. After discussion town will pay for bracket and an anonymous resident will pay for plaque.
- Tabled finishing stone around town hall.
- Discussion pay rate for lawnmowing as needed, and cleaning the town hall on a quarterly basis and as needed. Lawnmowing labor rate will be $25.00 an hour with $25.00 an hour for equipment use; cleaning labor rate will be $25.00 an hour.

Monthly Correspondence and/or email:

- First payment from Sheboygan County sales tax sharing program received.
- Resident requested new fire sign and post; clerk will order.

- Catalis sent Financial Disbursement Agreement. Form reviewed; chairperson will complete.
- Public Service Commission sent notice of public hearing regarding new transmission lines running through Town of Russell and surrounding counties.
- Clerk discussed what other clerks do when there is a change in tax property description (i.e. splitting/merging of parcels). Notice was created and will be placed on bulletin board and on website.

Building Permit:

- Building permit application received from Witkowski Inspection Agency for County of Sheboygan to construct storage building at Sheboygan County Marsh. Application reviewed.
- Building permit and inspection contract with Witkowski Inspection Agency auto-renewed on June 30, 2026. Clerk will contact them to request copy of building plans for town to review.
- Schmahl contacted Safebuilt for estimate on their services and they were not interested due to town not having enough volume in permits/inspections.

Liquor/Operator Licenses: None.

Recycling Center: Geyer will provide a box truck at recycling center for residents to drop off electronic items and will take items to Redemption Recycling for milage and time reimbursement. If Redemption Recycling came to recycling center the fee would be $450.00 for one day.

Constable Report:

- Payment for late dog license was received for wrong amount and no rabies certificate enclosed; will follow up.
- Resident has various complaints with Jovan's including construction going on late into the night. Ausloos spoke with Jovan's manager, and no construction is being done at their location currently.
- Stop sign at County J and Sexton Road was run into; Ausloos put up new post and sign.

Town Roads:

-ARIP-Holstein Road:

- Reimbursement from ARIP will be put into money market.
- Glaeser from Ayres not available for update.
- Paperwork for Historical Burial Site needed to be updated.
- Estimated start time is end of August/beginning of September, starting with bridge reconstruction.
- Tabled doing study of traffic patterns on Holstein Road for reduction in speed limit.

-ARIP-Sheboygan Road: Application has been submitted.
-After road check Ausloos received estimate for replacement signs and reviewed quote with board.
-S. Meinert spoke with Schmahl about overhanging tree branches on the corner of Sexton Road by his property. Discussion held.
-Discussed Drake Dairy driving trucks both ways on Sexton Road instead of doing a circuit. Constable will address this.

Adjourn: Motion to adjourn made by Schmahl, seconded by Ausloos. Meeting adjourned 8:54 p.m.

Respectfully submitted,
Lynette Mierzejewski
Town of Russell clerk